



HIGHWOOD PRIMARY SCHOOL - ' Always aiming HIGHER''

Loves Green,  
Highwood,  
Chelmsford,  
CM1 3QH

Tel: 01245 248200

Email: [admin@highwood.essex.sch.uk](mailto:admin@highwood.essex.sch.uk)

Website: [www.highwood.essex.sch.uk](http://www.highwood.essex.sch.uk)

12th September 2024

Dear Parents/Carers,

It has been lovely to welcome back the children and they have settled really well and so have all of the staff too!

We have also welcomed nine new children and their families to our school, whom I am sure we will all get to know well .

#### SEESAW

Your child's teacher has sent you a link, via the email address we have for you, for you to access your child's online journal, Seesaw, for their new class. This allows you to see your child's work, add comments and read/reply to messages from the teacher. Messages to teachers will only go through during " office hours" Monday to Friday.

As we move through the term we will also send out Home learning codes for Seesaw, as homework maybe set on there and also children might want to post to their journals outside of school.

Teachers will be archiving your child's previous Seesaw journal, so if there is anything you would like to keep from there, please download by **Tuesday 17th September.**

If you have any questions at all, please just ask your child's teacher and they will guide you.

#### SCHOOL UNIFORM

Can we remind you that when it is not your child's PE/ Forest school day, they should come to school in full school uniform.

On their PE day they should also be wearing the **correct** PE kit: dark green or black PE shorts and **plain** white t-shirts. Children should not wear football kits. During colder weather, they can wear a plain, dark coloured tracksuit.

Should children not have the correct PE kit, you will receive a letter outlining what they should be wearing.

#### SCHOOL DINNERS

In order to make this manageable in a school our size, we ask that dinners are booked in **ADVANCE.** We appreciate at the start of term it may take a little longer to get back into the routine, however from now on, please have bookings in by date set in email . Just a reminder, school dinners are now £2.50, unless your child is entitled to universal infant free school meals or free school meals.

### **SOME DATES FOR THE REST OF THE TERM**

|                          |  |
|--------------------------|--|
| Monday 16th September    | Flu immunisation ( details already been sent)  |
| Monday 23rd September    | Individual photos ( letter already sent)   |
| Friday 25th October      | Last day of Autumn Half Term   |
| Monday 4th November      | All children back  |
| *Monday 11th November    | Remembrance Assembly 9.30 in school hall, all are welcome                                    |
| *Thursday 14th November  | Parents evening 3.30 to 5.30, by appointment only  |
| *Friday 15th November    | Whole school ramble for charity  |
| *Friday 17th November    | Whole school Ramble to raise money for a charity to be chosen by the children . From 1.30 pm |
| Tuesday 19th November    | Open morning for prospective new reception parents for 2024                                  |
| *Tuesday 19th November   | Parents evening 3.30 to 5.30, by appointment   |
| Tuesday 26th November    | Open morning for prospective new reception parents for 2024                                  |
| Thursday 12th December   | Christmas Jumper day   |
| Tuesday 17th December    | Whole School Christmas Concert 5pm   |
| Wednesday 18th December  | Christmas dinner day   |
| Friday 20th December     | Last day of Autumn Term  |
| Tuesday 7th January 2025 | First day back for Spring Term   |

\*There will be more details on these events nearer the time.

Parents are invited to Remembrance assembly, Annual Ramble and of course the Christmas Concert.

Thank you for your continued support and co-operation

Yours sincerely

Mrs. A. Lipski , Head of School