



HIGHWOOD PRIMARY SCHOOL – “Always aiming HIGHER”

Loves Green,
Highwood,
Chelmsford,
CM1 3QH

Tel: 01245 248200

Head of School : Mrs. A. Lipski

Executive Head Teacher: Mr. M Staley

Email: admin@highwood.essex.sch.uk

Website: www.highwood.essex.sch.uk

8th September 2025

Dear Parent/Carer,

Individual Photographs

Little Urchins photographic company will be in school on Monday 22nd September to take a picture of your child/ children. Please ensure they are looking their best as always on this day.

Each child will have an individual picture taken during the school day along with photos with siblings currently in school.

If you would like to have photos taken with siblings who are **not** in school, these will be taken between 8.30 and 9.00.

Arrive between this time and wait in the playground till we will call you into the school hall, one family at a time.

Yours sincerely,

A handwritten signature in black ink that reads 'A.M. Lipski'.

Mrs A Lipski
Head of School